

MSW Programme
Department of Sociology
Veer Narmad South Gujarat University
Surat

Syllabus



Proposal of Revised Syllabus in MSW Programme to be implemented from
the academic year 2009-10

Semester – I

Basic Courses

- BC1 History and Philosophy of Social Work
- BC2 Social Case Work
- BC3 Social Group Work
- Computer Applications - Nongraded

Elective Course: (Any **one** of the following will be obtained by the candidate)

- OC1 Sociology OR
- OC2 Psychology

Group Field Work

Semester – II

Basic Courses

- BC4 Contemporary Approaches and Social Work
- BC5 Social Work in Industry
- BC6 Research Methodology & SPSS

Elective Course: (Any **one** of the following will be obtained by the candidate)

- OC3 Economics OR
- OC4 Women's Studies

Group Field Work

Semester – III

Basic Courses

- BC7 Disaster Management & Social Work
- BC8 Community Organisation
- BC9 Human Resource Development, Personnel Management & Social Work

Elective Course: (Any **one** of the following will be obtained by the candidate)

- OC5 Law and Social Work OR
- OC6 Medico-Psychiatry and Social Work

Group Field Work

Semester – IV

Basic Courses

- BC10 Social Policy and Planning
- BC11 Correctional Social Work

Elective Course: (Any **one** of the following will be obtained by the candidate)

- OC7 Environmental Issues OR
- OC8 Rural Studies

Research Report & Viva

Field Work & Viva

Semester – I

VKP

BC-1: History and Philosophy of Social Work

Unit 1:

Importance and Relevance of Philosophy to Social Work;

Definition; Areas of Social work, Scope of Social Work Practice.

The goals of Social work:

- Development / Promotion / Remedial / Ameliorative / Radical Concept of Reform.
- The values of the Profession of Social Work, such as belief in the inherent Worth and Dignity of the Human Person, Acceptance of Physical, emotional, Social and Spiritual Needs of the Individuals.
- Capacity and the Individual for Growth and Change, be Involved in her /his life and Right to Self-fulfillment.
- The belief in Equality and Social Justice for Each Individual in the Right and Duties of the Individual in the Society.

Unit 2:

- Origin and Professionalisation of Social Work Education Brief history in U.K. US. and India, Ideologies and Social Work, Role of Voluntary Organizations and Non –Governmental Organizations.
- **Social Work Ethics:** Understanding Meaning of Ethics. Ethical Issues in Social Work. Ethical Dilemmas in Micro-Macro Social Work Practice. Ethical Decision Making, Code of Ethics in Social Work.

Unit 3:

Origin and Philosophy of Social Work:

- Western History of Ideologies –Judeo-Christian, Protestantism, Welfarism, Liberalism, Democracy, Socialism, Humanism, Secularism.

Ideologies of the main Indian Religions:

- Hindu Philosophy of Life, Islam and Christianity, Jainism and Buddhism, Spirituality, Zoroastrianism Philosophies of Phule, Gandhi, Ambedkar, Pluralism Multiculturalism.

Unit 4:

Social Movements and Change:

- Social Reform Movements in India, Dalit, Tribal, Peasant and Working Class Movement, Women's Movement. Influence of Sufism and Bhakti Movement; Social Reformers and their Contribution to Social Welfare.
- Social Service Tradition in Indian Culture, Religious Roots of Charity and Philanthropy, Approach to Persons in Need, Role of Institutions like the Joint Family, The Caste Groups and the Panchayats in Meeting Human Needs.

References:--

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| Agarwal, M.M | 1998 | Ethics and Spirituality, Simla; Indian Institute of Advanced Study |
| Diwakar, V. D. (Ed) | 1991 | Social reforms Movements in India: A Historical Perspective
Bombay: Popular Prakashan. |
| Feibleman, J.K. | 1986 | Understanding Philosophy: A Popular History of Ideas, New
york : Souvenir Press. |
| Ganguli B.N. | 1973 | Gandhi's Social Philosophy, Delhi : Vikas Publishing House. |
| Gore, M.S. | 1993 | Social Context of Ideology: Ambedkar's Social and Political
Thought, |
| Panikkar, K.N. | 1995 | Culture, ideology hegemony: intellectual and Social
Consciousness in Colonial India, New Delhi: Tulika. |
| Pathy, Jaganath | 1987 | Anthropology of Development, New Delhi Gyan Publishing
House. |
| “ “ | 1984 | Tribal Peasantry, New Delhi, Mittal Pub. |

BC-II- Social Case Work

Unit 1: Concept, Definition, historical evolution of social case work; method in India and West; Nature, Values, Principles of Social Case Work, Scope and Objectives of Social Case Work.

Unit 2: Theoretical perspectives for understanding individuals; psycho-analysis, Eric Erikson Theories of development, behaviourism; Ecological and Vedantic Approach, Motivational Theories.

Social Problems of Individuals and Families, Case Work Tools and Techniques.

Unit 3: Social Case Work Process, Study, Diagnosis, Intervention Plan, and Treatment Approaches

Unit 4: Social work practice through an Agency; social case work and other helping profession, recording of case work processing. Evaluation of Case work.

References:-

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| Biestek Felix | 1957 | Case Work Relationship: Chicago: Loyois University Press. |
| Binstein Gertude | 1968 | Learning to apply Bew Concepts to Case Work Practice |
| Epstein, :aura | | Talking and Listening |
| Friendlander W. | 1958 | Concepts and Methods of Social Work. Englewood Clifts: Prentice Hall Ins. |
| Hamilton, Garden | 1959 | Theory and Practice of Social Case Work Columbia University Press. |
| Hepworth, D.H. and Larsen J.A. | 1989 | Direct Social Work Practice: Theory & Skills, California Publicashing. |
| Holls, Florence | 1966 | Case Work, A Psychosocial Therapy. New York: Ramlom House. |
| Mathew, Grace | 1991 | Introduction to Social Case Work, Bombay: Tata Institute of Social Sciences. |
| Perlman, Helen Harris | 1957 | Social Work – A Problem Solving Process, Chicago: The University of Chicago Press. |
| Roberts and Nee | 1973 | Theories of Social Case Work, Chicago and London: The University of Chicago Press. |
| Tilbari D.E.F. | 1977 | Case Work in Context: A basis for Practice: Oxford: Pergaluon Press. |
| Strean Herbert S. | 1977 | Clinical Social Work : Theory & Practice. |
| Timms, Noel | 1964 | Social Case Work: Principles & Practice, London: Routledge & Kegan Poul. |
| Turner Francis J. | 1969 | Differential Diagnosis and Treatment in Social Work. The free Press, New |
| Young Husband Eilen | 1967 | Social Work with Families. London: George Allen & Unwin Ltd. |
| Mthead, J. | 2008 | An Introduction to Counselling, Rawat Publication |
| Battacharya, B. | 2007 | Theory and Practice of Case Method, Excel |
| Frank Hedges | | An Introduction to Systematic Therapy with Individuals |
| Upadhyay R. | 2003 | Social Case Work, Rawat |

BC – III: Social Group Work

- Unit – I Definition of Social Group Work; Characteristics and objectives of Social Group Work; Values, Principles and Scope, Historical Evolution of Group Work at National and International Level.
- Unit – II Social Group Work as a method of Social Work in the context of other methods, types of group work, therapeutic and non-therapeutic, Models of Group work,
- Unit –III Process of Group work, concept and principles of programming, programme planning and skills, faces of group process, dynamics and guided interaction.
- Unit – IV Formation of goals; Agency, Worker, client. Development of skills and techniques, Importance principles and types of recordings of group work, evaluation, importance And methods, termination

References:--

- Trecker, Harleigh B. 1970 Social Group Work – Principles and Practices, Association Press, New York.
- Konopka B. 1963 Social Group Work: A Helping process prentice hall, INC.J.J.
- Alissi A.F. 1980 Prospective on Social Groups Work practice: A Book of Release, The Free Press, New York.
- Klein A.F. 1970 Social Work through Group Process, School of Social Welfare-State University of New York, Albany.
- Balgopal, P.R and Vassil, T.V. 1983 Group in Social Work – An Ecological Perspective, MacMillan Publishing
- Sun Dell, M. 1985 Individual Change through Small Groups, The Free Press, New York.
- Glansser,P.Sarri R., Vintor R. Prospective on the Group process, Houghton Mifflin C., Boston.
- Toselane R.W., 1984 An Introduction to Group Work Practice, MacMillan Publication Co., New York.
- Wilson G. and Ryland G. 1949 Social Group Work Practice, Boston, Hughton Mifflin Co.
- Northen H. 1969 Social Work with Groups. Columbia University Press, New York.
- Middleman R.R. 1968 The Non- Verbal Method in working with Groups. Association Press, New York.
- Garvia De 1997 Contemporary Group Work, Boston, Allyn & Bacon.
- Haiman Parklin S. 1951 Group leadership and Democratic Active, New York, Houghton Mifflin Co.
- Nanavatty M.C. 1969 Group Discussion an Aid to Education for citizenship. Indian Education Association, New Delhi.
- Ottaway Andrew and Others 1966 Leaving through Group experience London: Routladge and Kegan Paul.
- Battacharya, Sanjay 2006 Social Work and Integrated Approach
- Siddique 2008 Group Work, Rawat Publication
- Forsyth, D. 2007 Group Dynamics, Forth Edition, Thomson
- Linday, T. 2008 Group Work Practice in Social Work, 1st Edition

EC –I: Sociology

Unit 1: What is sociology; Growth of sociology, Relation with other social sciences; Basic Concepts; Socialization - deviance and social control, Social groups and organization - tribal society; as Tribal ,Tribal Migration ; Rural Agrarian Structure Inequality - class, caste and gender matrix; Social Mobility

Unit 2: Social Groups; Social Stratification –Cast, Class Gender; Social Mobility; Integrity and Dimension Social Change Theories & Social Change.

Unit 3: Different theoretical perspectives in Sociology; relevance of Sociology in Social Work; Social Institution - family, kinship, religion, education, economic, political and cultural systems; Social movements and social change; Tradition and modernity. Role of State governmental and Non-governmental organizations in social development.

• References:--

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|-----------------|------|---|
| Srinivas, M.N. | 1966 | Social Change in Modern India, Berkley: University Press. |
| Amin, Samir | 1979 | Unequal Development, Sage: New Delhi. |
| Desair, A. R. | 1985 | India's Path of Development, Bombay : Popular Prakashan. |
| Chauhan B.R. | 1988 | Bharat Me Grameen Samaj (Hindi) Jaipur: AC Brothers. |
| Oomen, T.K. | 1990 | Protest and Change: Studies in Social Movements, Sage: New Delhi. |
| Inkels, Aux | | What is Sociology, New York. |
| Singh, Yogendra | | Modernisation of Indian Tradition, New Delhi. |
| Dube, S.C. | | Tradition and Develop[ment, New Delhi |
| Bogendus, E.S. | | Tradition and Development, New Delhi |
| Pathy Jaganath | | Tribal Peasantry, New Delhi: Inter-India Publications |
| Griddings, F.H. | | The Elements of Sociology. |
| Majmidar, h.T. | | Grammar of Sociology. |
| Persons, T. | | The Social System, New York |
| Mack, Young | | Systematic Sociology, London |
| Johnson, H.M. | | Sociology: Systematic Introduction, London |
| Mukherjee, R.K. | | The Indian Working Class, Bombay |
| Amin, Samir | | Class and Nation, New York |
| Srinivas,M.N. | 1966 | Social Change in Mordern India Banking Univercity |

EC –II: Psychology

Unit I: Basic Psychology Process: Perception: Nature of Perception, learning; nature and definition, Remembering and forgetting: Motivation: Drives and needs.

Relevance of Psychology in understanding behavior of Groups, Individuals and Communities; Socialization, Self and Ego; Interrelation of roles, Values and belief.

Unit II: to understand the needs, developmental tasks, and problem of various stages of life cycle; pre-natal, birth processes, infancy, Childhood, adolescence, adulthood, middle age and old age.

Psychological testing; Definition and Principles; concept of individual differences; use of testing in Social Work.

Nature and scope of social psychology.

• References:--

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|---|------|---|
| David off, L.L. | | Introduction to Psychology; Auckland : McGraw Hill Inc. |
| Lindgren, H.C. and Byrne, D | 1971 | Psychology: An Introduction to a Behavioral Science
New York L John Wiley & Sons. |
| Itall, C.S. and Linzey, G. | 1978 | Theories of Personality. New York, McGraw Hill book. |
| Krech, P. Frutch Field R.S, and
Ballachey, | 1962 | Individual in Society. New York. McGraw Hill. |
| Kuppuswamy, B. | 1980 | An Introduction of Social Psychology, Bombay Media
Promoters Pub. Pot. Ltd. |
| Anastasi, A. | 1987 | Psychological Testing New York McMillan. Revised
edition. |
| Gardap Lomdzey & Ellopt
Avenson | | The Hand Book of Social Psychology. New York Publi.
Co. Pub. Ltd. |
| Hurlock Elizabeth | | Developmental Psychology Bombay; Tata McGraw Hill
Pub. Pot. |
| John W. Berry, R.C. Mishra,
R.C. Tripathi (ed) | 2003 | Psychology in Human Development and Social
Development, Sage: Delhi. |
| Sinha Durga Prasad | 1995 | Asian Perspectives on Psychology. Sage Publications. |
| Kakar, S. | 1979 | Indian Childhood, Cultural ideas and Social Reality,
<u>Delhi Oxford University.</u> |

Note: Nongrading Subject

Subject: Computer Applications

Unit I: Basic Concepts and components like RAM, HDD, etc.

Physical maintenance required to keep a computer functioning well;
Basic Hardware components used along with computers (printers, mouse, etc.);
Fixing cables

Unit II: Operating System related:

Different types of software (operating systems, packages, etc.)
Working with folders – Windows Explorer, creating shortcuts, accessing CDs, Pen-Drive, etc.
Basic Folders – My Documents, Recycle Bin and Desktop

Unit III:

- MS Word
- MS Power Point
- MS Excel
- MS Access
- Internet

VKP

Semester – II

VKP

BC – IV: Social Issues, Contemporary Approaches and Social Work

- Unit – I Nature and Types of various social problems; genesis of contemporary social problems; social problems from different perspectives; Neo Liberalism; globalization, Post-Modernism and its impacts on weaker section of Society; Problems of weaker sections and social justice; Reviewing commitments planned in the Constitution and other Policy Documents for weaker sections which ensure gender justice;
- Unit – II Communalism; Multiculturalism; resurgence of civil society; Human Rights declaration and the Indian constitution; Role of Human Rights Commission; their effect on social development and Ecology.
- Unit –III Sustainable Development and Environmental Movements; Role of NGO's; Ideologies of Action Groups and New Social Movements; Social Forestry.
- Unit – IV Emerging ideologies of professional Social Work; Marginalization of vulnerable Social Groups and limitation of professional Social Work; Spirituality and Social Work; Attributes of Social Worker, Role of Social Worker in contemporary period.

References:--

- Reamer F.G., 1995: Social Work Values and Ethics, Colombia University Press, New York.
- Tata Institute of Social Sciences, 1997 Declaration of ethics for profession Social Workers, Social Works Educators Forum (TISSWEF), The Indian Journal of Social Work, 58(2), 335-341.
- United Nations, 1992 Human Rights: Teaching and Learning about Human Rights, UN- New York.
- Encyclopedia of Social Encyclopedia of Social Work, Silver Spring, Maryland: National Association of Social Work.
- Encyclopedia of Social Work 1987 Encyclopedia of Social Work in India, New Delhi Ministry of Welfare.
- Titmus, R. 1958 Essays on the Welfare State London: Allen and Unwin.
- Yelaja, A.A., 1982 Ethical Issues in Social Work Spring Field: Charles, C. Thomas.
- Congress E.P., 1998 Social Work Values and Ethics, Chicago: Nelson – Hall Publishers.
- Desai, M. 2002 Curriculum Development on history of Ideologies for Social change and Social Work, Mumbai: Social Work Education and Practice all.
- Kothari, S. and Sethi, H. (ed) 1991 Rethinking Human Rights, New Delhi: Lokayan.

BC-V : Social Work In Industry

- Unit I** **Concept of Labour Welfare:** Welfare; meaning, genesis of welfarism – historical conditions, Welfare State; labour welfare : its significance in developing countries; labour welfare in India Industrial Welfare and Planning, Welfare Provisions under Factory Act, legislative measures relating to welfare of industrial workers i.e. statutory and non statutory welfare.
- Unit II** **Globalization, Liberalization and Industrialization and their Impact on Lbaour:** working and living conditions of the workers, work mobility, insecurity and Problems of workers in the organized sectors; Exploitation of the working class and women.
- Unit III** **Social Work and Industry:** Social necessity objectives, approaches and techniques of Social Work in industry; Scope of labour Welfare in Industry, Role and Limitations of labour Welfare Officers, Functions of Welfare Officers and Concept of Work Culture and Labour commitment in the industry. The significance of Social Security measures. Scope and Role of Social Work in Industry.
- Unit IV** **Concept of Union in Industry:** Trade Unions and Social Work; Role of Trade Unions in Welfare; Functions and limitations of Trade Union; implement of Welfare Measures, both statutory and non-statutory in relation to Efficiency, improved Productivity and company satisfaction. National commission on labour and ILO and national labour policy during five year plans.

References:

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|----------------------------|------|---|
| Balcgabdabu | 1980 | Labour welfare Bombay: Himalaya Publishing House. |
| Jois, P.V. | 1981 | Labour Welfare Bombay: Somaiya Publications Pvt. |
| Ministry of Labour Welfare | 1969 | Report of the Committee on Labour Welfare. New Delhi: Government of India. |
| Punekar, S.D. and Others | 1978 | Labour Welfare, Trade Unionism and Industrial Relations. Bombay: Himalaya Publishing House. |
| Sanarikar, S.S. | 1976 | Implementation of Labour Enactments. Bombay: Popular Prakashan. |
| Sarma, A.M. | 1988 | Aspects of Labour Welfare and Social Security. Bombay: Himalaya Publishing House. |

BC –VI: Research Methodology

Unit 1: Problem formulation - concept; theory; hypotheses; variables; relevance of qualitative research and its assumption; inductive and deductive methods Logic of Inquiry in Social Sciences - Research Design; Types of research design; Experimental and Evaluation Studies;

Unit 2: Methods of Data Collection –Quantitative Research Techniques. Sources of data collection primary & Secondary; Participant observation; anthropological techniques; Qualitative Research Technique, life Study, Case Study Method, Problems of objective Qualitative Research, Significance of Qualitative data in Social Research. Types of interviews; interview schedule; (individual & group); Questionnaire; Life history method; Survey Research; sampling; statistics in social research; Mean, media and Mode

Unit 3: Data Processing, SPSS Analysis and Report Writing

Unit 4: The Ethics of Social Research Ethical Issues in Social Research. Anonymity & Confidentiality, the Ethical Controversies.

• References:--

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|---------------------|-------|---|
| Jahoda, M & Others, | 1965 | Research Methods in Social Relations, Methven & Co. Ltd., New York |
| Goode, W & P. Hatt | 1952 | Methods in Social Relations, McGraw Hill, New York |
| Young, Pauline V, | 1968, | Scientific Social Survey and Research, Prentice Hall of India Ltd., New Delhi |
| Kuhn, T.S. | 1970 | The Structure of Scientific Revolutions, Uni. of Chicago Press, Chicago |
| Bryman, Alan, | 1988 | Quality and Quantity in Social Research, Unwin Hyman, London |
| Hughes, John | 1987 | The Philosophy of Social Research, Longman, London |

EC-III: Economics

Unit I Definition, Scope and Significance, Development of Economic Thought- History; Society, Social Relations and the Economic Structure; Forms of Property; Rural Economy with reference to India; Migration, Women and Problems of Development; Child labour

Unit II Origin and Development of Capitalism; Capitalism and Social Classes; Development and Underdevelopment in South Countries; Unemployment, Population, Inequality and Poverty; Globalization; Liberalisation and Social Services like Health and Education; Multinational Corporations, International Agencies like WB, IMF, AD, etc;

• References:-

- Aikara, Jacob 2004 Education, Jaipur : Rawat
- Bagchi, A.K. 1978 "On the Political economy of technological choice and development", Cambridge Journal of Economics 2:215-32.
- Basu, K. 1993 "Structural Reforms in India." EPW, November 27.
- Bhagwati, Jagdish and T. N. Srinivasan-Foreign Trade Regimes and Economic Development in India. New York.
- Chandrasekhar, S. et. al. 1989 Towards 2000 AD: Indian Health Economy and Policy. Allahabad: Chirag Publishers.
- Chossudousky, M. 1993 "India under IMF Rule" in EPW, Vol.XXVIII, No: 102.
- Coontz, Sydney, H. Population Theories and the Economic Interpretation.
- Desai, A.R. 1986 Social Background of Indian Nationalism, Bombay
- Dreze, Jean and Amartya Sen(eds) 2002 India: Development and Participation. New Delhi : OUP
- Frank A.G. 1971 Capitalism and underdevelopment in Latin America. New York.
- Gore, M.S.(ed.) 1991 Secularism in India, Allahabad.
- Kala, H.L. 2005 Women Work and Family. Jaipur : Rawat
- Kamat, A.R. 1985 Education and Social Change in India. Bombay.
- Karnik, V.B. Trade Union Movement and Industrial Relations, Bombay.
- Kitching, G. 1982 Development and Underdevelopment in Historical Perspective.
- Mandel, E. 1972 Late Capitalism, New York
- Marcuse, H. 1964 One- Dimensional Man, London : Routledge and Kegan Paul
- Mason, Philip 1970 Pattern of Domination, London
- Myrdal, Gunnar 1968 Asian Drama: An Inquiry into the Poverty of Nations. London
- Ray, C.N. 2003 Liberalisation and Urban Social Services Health and Education. Jaipur : Rawat
- Robinson, Joan Selected Economic Writings, OUP, Delhi
- Sen, Sukomal 1980 Working Class in India. New Delhi.
- Stichter, Sharon 1985 Migrant Labourers. Cambridge.
- Sweezy, Paul, M. The Theory of Capitalist Development
- Umashankar, P.K. and Mishra, G.K.(eds) 1993 Urban Health System. New Delhi :IIPA
- Vyas, V.S. 1993 India: Development Policy Imperatives. New Delhi

EC- IV: Women's Studies

Unit I Introduction to Women's Studies – Why women's studies; Emergence of Women's Studies as academic discipline in India. Social Construction of Gender; Women, Work and Capitalism, Women and Domestic Violence, Caste Class and Gender matrix in Indian Society; Women in tribal societies.

Unit-II Women, Empowerment and Development; Women in Unorganized Sector; Women and Panchayat Raj; Women, Family, Marriage and Kinship; Dowry and its Social Implications; Gender Discrimination at Home and Work; Women's Movement and Feminism; Women and NGO sector.

• References:-

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|------------------------------------|------|---|
| Aries, P. | 1962 | Centuries of Childhood: A Social History of Family Life. New York |
| Banerjee, N. | 1985 | Women Workers in the Unorganized Sector. New Delhi : Sargam Books |
| Desai, Neera | 1977 | Women in Modern India, Bombay :Vora & Co. |
| Dube, Leela | 1997 | Women and Kinship, Sage: New Delhi. |
| Engels, F. | 1972 | The Origin of the Family, Private Property and State. New York. |
| Indira, R and D.K. Behera (ed) | 1999 | Gender and Society in India, Manak :Delhi |
| Leacock, E. | 1981 | The Myths of Male Dominance, New York, MRP. |
| Parliwala, R. and Risseuw, C. (ed) | 1996 | Shifting Circles of Support, Sage: New Delhi. |
| Pathy, Suguna | 1999 | “Gender and Development” Kutia and Dorgria Khonds of Orissa” in R. Indira & D.C. Behera (ed) op. cit. |
| Pathy, Suguna. | 1992 | “Reflections on Women, Society and Survival” in S.N. Chaudhary and Pratima Chaudhary(eds). National Development and Women, New Delhi. |
| Ranganayakamma | 1999 | House Work And Outside work, Hyderabad |
| Rosaldo, M.Z and L. Lamphere(ed.) | 1974 | Women Culture and Society, Stanford University Press. |
| Taylor, V. | 2000 | Marketisation of Governance: Critical Feminist Perspectives from South, Suva. |
| Thapar, Romila | 1975 | The Past and Prejudice, New Delhi: |
| Zaretsky, E. | 1976 | Capitalism, The Family and Personal Life. National Book Trust, New York |

Semester – III

VKP

BC – VII: Disaster Management

Unit 1

- Ecosystem equilibrium and disequilibrium factors
- Concept, classification natural and man-made (Technological) disaster.
- Analysis of factors: Political, Economic, Social, Technological, Cultural-Contributing to disaster
- Consequences of disaster
- Prevention & mitigation of disaster
- Stages of disaster

Unit 2

- **Disaster management**
- Management of relief Operation
- Reconstruction & Rehabilitation
- Community Participation
- Disaster management System in India.
- Disaster Response Operations.
- Human Disaster Behaviour: Individual, Community, Family Organizational Behaviour.
- Role of Various Agencies in D.M. i.e. Government, Voluntary Organization.
- Role of the Social Work Profession at the different Levels.

Unit 3

- **Disaster Warning System:**
- Usefulness, Types, Impacts, Effective Warning Messages & Schemes.
- Disaster Operation Centers:
- Organizational model, Human Resources & Training alerting & Notification Communication, warning Operation.
- **Short Term Disaster Operations:**
- Evacuation, Shelter, Mass-feeding, Search, Rescue, Damage Assessment, Debris-Clearance, Removal & Dispositions Facilities.

Unit 4

- **Public & Mass media:**
- Communication Dealing with Special Population, Special interest Groups, Public health Issues in Large Scale Disaster.
- **Logistic Management:**
- National Perspective
- Legal Environment ACT
- National D. Management
- Gujarat State Disaster Management Act.
- **Global Perspective:**
- SPHERE: Meaning, Principle, Standards & Indicators, Code of Conduct.

References:

Birnbaum, F., Coplon, J., and Scharff, I., 1973 : “Crisis Intervention after a Natural Disaster”
Social Case Work. Vol. 54, NO.9. 545-551.

Blaufard, H. and Levine, J. 1972 : “Crisis Intervention In an Earthquake”.
Social Work. Vol. 17, NO. 4, 16-19

- Chen, L. 1973 : Disaster In Bangladesh: Health Crisis in Developing Nations. New York: Oxford University Press.
- Fritz, C. E., 1968 : “Disaster”. Sills, D. (Ed.) International Encyclopaedia of Of Social Science. Vol. 4, U.S.A: The Mac Millan Company And Free Press. 202-208.
- Gangrade, K.D. and Dhadde,S. 1973 : Challenge and Response. Delhi: Rachna Publications.
- Hoff, A. 1978 : “People In crisis”. Understanding and Helping. California: Addison Wesley Publishing Company.

VKP

BC – VIII : Community and Organisation

- Unit I** Concept, Definition and Types of Community: Develop ability to utilize the base of Community Organization as a problem solving method; Social concentration – Develop sensitivity towards social injustice particularly of the marginalized sections of the society.
- Unit II** Community Organization as a method of intervention and its scope; Principles of Community Organization. Methods of identifying community Problem, factors affecting integration and disintegration of Community life; Identification, Mobilization and utilization of Community resources within and outside the community through community organization and participation.
- Unit III** Community Organization and other Methods of Social Work Profession, Steps in Co-practice, Working with different groups, community Perceptions about problem; Working with different settings : Institutional and Non- Institutional, Skills and Techniques of Community Organization, Methods of Community Organization.
- Unit IV** Legislations and Policies, its relevance to the issues in the community like urban-rural ceiling, Minimum wages, contract and banded labour, Child labour; Social System operation in the community and its link with the Macro Community, Community Development Programmes and Panchayate Raj; Social Planning, Indigenous approaches like Gandhian and/or Sarvodaya; Programme/Project Planning, implementation and Evaluation; Role and Skills of Community Organizer: Recording and Documentation.

References:-

Unit No. 1

- | | | |
|----------------------------|------|---|
| Bharadwaj, A. H. | 1979 | Problems of Scheduled Castes and Scheduled Tribes in India. New Delhi: Light and Life Publishers. |
| Dubey, S.N. and Murdia, R. | 1977 | Land Alienation and Restoration in Tribal Communities Bombay: Himalaya Publications. |
| Lal, A.K. | 1977 | Politics of Poverty A Study of Bonded Labour New Delhi: Chetana Publications |
| Marla, S. | 1981 | Bonded Labour in India National Survey on the incidence of bonded labour. New Delhi: Biblia Impex |

Patnaik, U. and Dingwaney, H.	1985	Chains of Servitude Bondage and Slavery in India. Madras: Sangam Books Pvt. Ltd.
Shah, G.	1978	Agricultural Labourers Are they bonded! Surat: Centre for Social Studies.
Singh, P.	1982	Equality, Reservation ad Discrimination in India New Delhi: Deep and Deep Publications.

Unit No. 2

Brager, G. and Specht, H.	1969	Community Organizing New York: Columbia University Press.
Jonew, D. and Mayo, M.	1974	Community Work London: Routledge and Kegan Paul.
ROSS. M. G.	1967	Community Organization Theory, Principles and Practice New York: Harper and Row

Unit No.3

Iscoe, I, & Spielberger, C.D. (Ed.)	1970	Community Psychology Perspectives in Training and Research New York: Meredith Corporation.
King, C.	1958	Working with people in Small Communities Case records of community development in different countries. New York: Harper a: Brother.
Twelvetrees, A.	1982	Community work London: Macmillan Press Ltd.
Worren, R.L.	1965	Studying your community New York: Free Press

Unit No.4

Hoiberg, O.G.	1955	Exp1oring the small community Nebraska: University of Nebraska Press
Murphy, C.G.	1954	Community Organisation Practice Boston: Houghton. Mifflin Co.
Trecker, A.R. and Trecker N.B.	1960	Handbook of Community service Projects New York: Association Press.
Zaltman, G. and Duncan, R.	1977	Strategies for Planned Change New York John Wiley and Sons

Unit No.5

Dayal, R.	1970	Panchayati raj in India Delhi Metropolitan Book Co.
Hawue, W. & Others	1975	Towards and theory of rural development Bangkok: United Nations.
Shiriah. M. & Others	1976	Community Development
Singh, K.	1986	Rural Development Principles, policies and management New Delhi: Sage Publications.

Unit No.6

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BC – IX: Human Resource Development, Personnel Management and Social Work

Unit 1

Factory as a Social System Concept; Problems of integrating the needs of Employees with the organization

- Human Dynamics and Relationship
- Human Needs for growth & Development
- Individual and group Aspiration & Problems in an Organization.
- Psycho-social Behaviour, Attitude & Feelings of Employees in an Organization.
- Emergence of HRD in Industry, Definition & Concept.
- Need & Approaches of HRD.
- Integration of Personnel Strategies, Subsystem of HRD.

Unit 2

Personnel Management Concept

- Need & Role of Personnel Management
- Characteristics, Policies & Practices.
- Objectives of Personnel Functions.
- Features of Human Relation us Human Resources.
- Personnel Management as a Joint Responsibility of line & Staff Management.
- Responsibility & Difficulties in Present Business Organization.

Unit 3

Personnel Functions

- Features & Implementation of the Function.
- Recruitment, Selection, Placement, Promotion, Transfer, Wage & Salary Administration.
- HRD Function:
- Manpower Planning –Objectives & Manpower Audit.
- Training & Employee Counseling.
- Methods of Assessment of Performances.
- Problem in Appraisal.
- Need for Training.
- Career Planning and Development.

Unit 4

New Challenges of Personnel Management

- Shift from Industrial Engineering to Concern for Interpersonal Relation.
- Understanding the physiological, social & Economical Stressors in Work Environment.

- Changing Trends & needs to understand the Areas & Scope of Social Work Intervention Techniques.
- Organizational Behaviour & Intervention Strategies.

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- Agarwale, Paniya; Strategic Human Resource Management;
- Verma, Pramod; Organization Development Intervention Strategies;

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EC – V : Law and Social Work

- Unit I** Concept of Rights; Legal Rights, Civil Rights and under Criminal Procedure Code, Equality before Law, Indian Constitution; Preamble; Fundamental Rights; Directive Principles. Criminal Justice System in the country; Police, Prosecution, Judiciary and Correction measures; District Court; Sessions Court, High Court and the Supreme Court.
- Unit II** Historical Development of Human Rights; Human Rights Issues related to vulnerable groups like women, children, working class, scheduled castes, minorities and Scheduled Tribes.
- Unit III** Factors responsible for facilitating in social change; Obstacles in Social Change with Reference to Indian Society; Democracy – Definition and Scope; Enforcement of legislation and Social accountability. Relevance of Social Legislation to Social Problems; the rising factor of corruption in society at various levels; Social Work intervention: Needs, Methods and Problems.

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- Also See:
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EC – VI: Medico-Psychiatry Social Work

- Unit I Conceptual clarity of Health care and Social Work; Changing concepts of health, Health Care, overview of Social Work Practice in Health field. Various health Models, - institutional, Non institutional, Government, Non-Government Services. Various Approaches, Legislation: Food Adulteration, Organ Transplantation, Protection of rights of disabled and the aged, Health policies. Disease; Meaning – cultural and, epidemiology of disease; communicable Diseases (T.B., Leprosy, HIV) Scope of Treatment and Prevention; Non Communicable Disease (Nutritional disorders, Cancer) Rehabilitation and Management Approaches. Health Social Work in Communities. Approaches to work in communities, Occupational health, School health, Nutritional Programmes, ICDC, Health education.
- Unit II Psychiatry and Social Work; - Changing concepts of mental health overview of Social work practice in mental health fields. Existing mental health care services and their access to the needy population; Understanding Mental health Problems from different Perspectives, Biomedical Behavioristic, Interpersonal, Humanistic, Socio-Cultural dimensions; Legislations related to mental health; curative, Preventive, Promotive Services for Children, Adult, Geriatric Population, Drug Addiction, Alcoholism, Stress related Disorders, Chronic and Mild Psychiatric Disorders. The significance of counseling and support System like family, Peer group, NGOs & the Catalytic, Role of Social Workers.

References:-

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- Unit 6
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Semester – IV

VKP

BC –X Social Policy & Planning

Unit I

- Social Development & Policy: the concept, definition, and philosophy of Social Development; what is social policy: the role of the state, market and civil society. Theories of development; Pre- capitalism, capitalism, Globalization, Sustainable Development.

Unit II

- Policy and Planning: Meaning; Objectives and Goals of Planning; the history of planning in India; Values underlying social policy formulation emerging from the Constitution.
- The Planning Process: The planning commission; the state planning machinery and district planning: Pandhayat Raj institution; centre-state relations. Financial aspects of plans. Specific Policy programmes for women, children, aged & disabled categories.

Unit III

- Five year plans in India: Broad overview of five year plans with specific reference to poverty alleviation approach in relation to Health, Education & Environment. Implementation of plans, monitoring and evaluation of planning. Need for decentralization and people's participation.

Unit IV

- Planning & Governance: Concept of good governance; role of legislature, bureaucracy and judiciary in governance. Role of civil society organizations – political parties, voluntary organizations, research organizations in good governance. Right to Information Act 2006; transparency and accountability in governance. Social advocacy as a tool for strengthening democratic institutions for good governance.

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Dandekar, V.M.	1994	“Role of Economic Planning in India in the 1990s & Beyond.” Economic and Political Weekly, Vol. XXIX, No. 24, 1957-1464
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Vyasulu, V. Vani, B.P.	1997	“Development and Deprivation in Kamataka,” Economic and Political Weekly, Nov. 15,2970- 2974

BC XI – Correctional Social Work

Unit I. Deviance:

- Concept and Definition; Classification; Crime: Meaning and Types; Juvenile Delinquency; Crime and Gender;
- Psycho-social causes of Crime, Theories; Contributing Factors of deviance.

Unit II.

- Correctional Legislations, Role of Juvenile Court, Police and Probation Officer.
- Various Methods, Rehabilitation Plans and Programme; Candidate of Jails; Jail Reforms

Unit III.

- Institutional Service; Management Institutions; Policy and Planning of Correctional Services.
- Preventive Programmes and Community based Corrections.

Unit IV.

- Role of Social Worker in Criminal Justice System, Social Work Practice at Individual, Group and Community Level in improving services of Correctional Institutions, Role of Volunteers in Correctional Social Work Services.
- Crises in Correctional Field and Evaluation; Case Studies; Jessicalal's Case/ Priyadarshani Mattoo/ Nitish Kataria
- Definition of Cyber Crime
- Understanding Cyber Crime in India
- (The IT Act,2000), Cyber Law

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Smith, David	1995	Criminology for Social Work, London : Macmillan

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EC -VII : ENVIRONMENTAL ISSUES

Unit I

- Environment and Ecology: Definition and philosophy. The inter-relatedness of living organisms and natural resources; Bio diversity and its conservation. Environment and social development, process of globalization and its impact on environment.
- Environment and Social development; the process of Globalization and its impact on environment.
- Natural Resources, their utilization and management. Joint Forest Management, Alienation of common property rights. Project Displacement of People (PAP – Project Associated People).
- Pollution; Types - Soil pollution, Air pollution, Water pollution and Noise pollution, Marine and Nuclear Pollution; Factors Contributing to Pollution, effects, control, and preventive mechanisms.

Unit II

- Solid waste and waste water management: Issues and problems.
- Sustainable Development; Concept and Viability.
- Environment Protection Laws. Specific legislation related to Environment Protection and their significance.
- Ecology and Social Work: Role of voluntary organization and ecological movements in furthering environmental issues; Role of women in ecological movements.

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Centre for Science and Environment	1984-85	The State of India Environment The Second Citizen's Report. New. Delhi
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EC – VIII: RURAL STUDIES

Unit 1:

- Rural structure: Characteristic features of agrarian society and changes in land tenure system. Land legislation and reforms in rural India. Labour force in the agrarian sector; its characteristics and problems of rural unemployment. Class, caste and gender, land - labour in rural India.
- Rural Development & its Philosophy: A historical overview of approaches to rural development, Community Development Programme; Integrated Rural Development Programme (IRDP); Drought – Prone Area Programme; Tribal Development Programme; Hariyali Kranti For Rural Development.

Unit 2:

- Co-operatives in the Agrarian Sector: - Role of Council for People's Action in Rural Technology (CAPART), NABARD and NGOs intervention in rural development.
- Role of Rural Administration and Credit Institutions in Rural Development: - District Consultative Committees, District Rural Development Authorities (DRDA). Zilla Parishads (ZPs) and their role in implementation of programmes.

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